

## **Procedure to be adopted at Examination Centre's to prevent the Spread of Covid 19 Infection within the University of Peradeniya**

1. The number of candidates to be admitted to the examination hall should be either half of the total which could be accommodated in it, or a number which permits to maintain a social distance of over a meter.
2. It is compulsory for both students and the staff to wear face masks.
3. Admission to the hall should be after, measuring the body temperature. If it is observed that the temperature is high, another test should be done after 15 minutes and if it is seen to be higher than 37, the student should be referred for medical advice. To the Health Centre.
4. A sufficient quantity of soap and water should be made available to wash hands of all students to be present. A 'foot operated' water tap would be more appropriate.
5. Tissues should be made available to wipe the hands, a bin with a lid should be in place for the disposal of used tissues.
6. Sanitizers containing an alcohol concentration of 70%, should be placed inside the hall to clean hands.
7. Desks and chairs within the hall should be placed ensuring the one meter presence of the protective distancing.
8. Students with a temperature, cough, cold, headache, throat irritation should not be admitted to the hall. They should be directed for, medical advice.
9. Use the ' Hand Sanitizer ' prior to placing the signature by students on the relevant list
10. Advise the students to bring into the hall only absolutely needed items.
11. Advise the staff distributing the question papers to do so wearing gloves, in collecting the answer scripts too, the same procedure should be followed.
12. Exchanging of items, (such as pens, pencils, erasers, calculator, etc.), should not be permitted among candidates.
13. Immediately after the termination of the examination, the student should be sent out of the hall premises. Congregation of student within the premises should not be allowed.

14. Equipment such as desks and chairs should be sanitized using soap and water or a 0.1% sodium hydrochloride solution.
15. Retain the answer scripts for 48 hours and avail them for correction.
16. For practical examination, too, the above noted procedure should be followed.

**Public Health Unit  
Health Centre  
University of Peradeniya**